

RULES AND REGULATIONS

- 1) Discipline & Obedience are the dual keynotes to success. We expect that our students maintain the same at all times.
- 2) Attendance in the class should be regular. Late-comers may not be allowed to attend a particular lecture.
- 3) Attendance in the periodical tests is compulsory. In case a student is unable to attend a test for reasons beyond HIS/HER control, the parents must intimate to the management in writing about the student's inability to appear for the test before the commencement of the test.
- 4) If a student has missed a particular lecture HE/SHE must make-up the portion before attending the next lecture.
- 5) Students should not disturb the other occupants in the premises, either by waiting for friends or by crowding around the entrances.
- 6) Students should not meddle with the electrical switches or Air Conditioners.
- 7) Any student found damaging the property of the classes, shall have to replace the article or pay for the replacement.
- 8) Any student found misbehaving will be instantly expelled & refund of fees will not be granted.
- 9) Fees once paid will not be refunded or transferred to any other subject under any circumstances like change of subject offered, change of residence due to transfer of parents job, change of courses, failure, etc. After commencement of first lecture.
- 10) The student must keep mobile phones on 'SWITCH OFF' mode all the time in the classroom and in the compound.
- 11) The management reserves the right to change or modify the rules. Management decision will be final and binding on all students.